



**BANGALOW PUBLIC SCHOOL**  
Be Safe • Be Respectful • Be a Learner

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Principal – Ms Carol Antoun

## **Enrolments 2021**

### **Context**

Bangalow Public School is part of the NSW government school system and exists to provide high quality education for all school-age children. Children are entitled to enrol at Bangalow Public School if they live in the designated intake zone established for this school. We seek to ensure that every eligible child living in the local area has a place at our school. Check your address on [School Finder](#) to see if it is within our local intake area. Once children are enrolled, they may maintain their enrolment regardless of change of address.

Bangalow Public School has 8 permanent classrooms. The total enrolment as of Term 2 2021 is 242 students.

### **Enrolment Cap and Buffer**

Centrally set enrolment caps based on the number of permanent classrooms have applied since Term 4 2019. At Bangalow Public School permanent accommodation is provided for a cap of 185 students. We currently have availability for local enrolments only.

Our school provides a buffer to accommodate designated intake students enrolling throughout the year. A 5% buffer will cater for local enrolments (based on historical data and enrolment fluctuations). The buffer may also be applied to specific grades whereby classes will be declared full to out of zone enrolments when they are at 95% capacity: Kindergarten – 19 per class, Year 1 – 21 per class, Year 2 – 23 per class and Years 3 – 6 – 28 per class. Places in the buffer will not be offered to non-local students and no non-local places will be offered past 176 students, unless particular urgent and exceptional circumstances apply and there is no potential impact on class structure.

### **Local Enrolment**

A student whose address falls within the designated intake area will be entitled to enrol at Bangalow Public School, in accordance with the policies of the NSW Department of Education.

- Children may enrol in Kindergarten if they turn five years of age on or before 31 July in that year.
- Parents and caregivers seeking enrolment need to phone the school and make an appointment. Parents and caregivers will be asked to provide proof of their residential address to support the local enrolment application for their child.
- Original documentation providing your child's proof of age is required at the time of enrolment. Either birth certificate or passport can be used for this information. All applicants will be asked to establish proof of identity, Australian Citizenship or either residency or visa status.
- A student is considered enrolled after an interview has been conducted and when he or she is placed on the admission register of the school. The interview is conducted to gather relevant information that will assist staff in placing the student where their needs can be best met.
- All parents enrolling must produce a proof of immunisation status.
- No person will be discriminated against enrolment on the grounds of their sex, age, race, religion, ethnicity, disability, sexual preference or marital status.

**Non-Local Enrolment**

Applications for non-local enrolments will be considered only when there are places available in the school. The primary criteria for acceptance of non-local enrolment includes availability of appropriate staff and permanent accommodation. A non-local enrolment must not create the need for additional staff and accommodation under any circumstances.

As Bangalow Public School is at capacity, we are unable to accept non-local enrolment applications unless there are exceptional circumstances.

Parents from outside the local intake area may seek to enrol their child at Bangalow Public School. All non-local applications must follow the NSW Department of Education Guidelines and show exceptional circumstances for non-local enrolment. A non-local enrolment application will need to be completed.

**Appeals**

If a parent wishes to appeal the decision of a declined enrolment, they can refer the matter to the local Director, Educational Leadership.